Board of Director Meeting Minutes
Time/Date: 6.00pm, Thursday 29th July 2021
Location: Microsoft Teams

Present
Paul Lorenz, Joshua Himbury, Deb Meehan, Sarah Lyster, Jenna Shaw, Gemma McMillan, Kylie Dwyer, Nick Rankin, Suzanna Brown

Apologies

Secretary
Suzanna Brown

Meeting Open
Meeting was opened at 6.00pm

Agenda Items

Agenda Item	Action
Acceptance of Minutes from the previous meeting held 1 June 2021 Proposed by: Jenna Shaw Seconded by: Sarah Lyster	

GM Update
• Trainers Coordination was run as a hybrid with online sessions & NTC days.
   o This was run well with very short notice due to Covid affecting the original plans.
   o Going forward, Trainers Coordination has a greater result when run in person.
• Staff exams & ASAA Concession
   o Highest Level 1 exam numbers in recent history with a total of 362 staff
   o ASAA concession taken up by 4 out of 5 resorts.
• Resit exams
   o Alpine were run in both states.
   o SB was run in NSW only.
• National Team
   o Plan to run selections in August in both States plus some online components.	

• Database (Nuts n Bolts)
    o App currently not live via the app store due to requiring major updates.
    o More information to be provided after further discussions with the developer.
• Financial
    o Course revenue more than forecasted at this point, however budgeted for another $150K in income after July. It is unlikely we will receive this revenue.
    o Exam income more than forecasted. Should exams run as per normal, it is likely we will meet budget.
    o Membership income is less than budgeted. Expected approx. $125K, currently sitting at 106K. Unlikely we will receive remaining $19K
    o A high amount of pre-paid revenue would need to be refunded should events be affected by Covid.
 	
P. Lorenz thanked N.Rankin, the Office staff and the TDs for their tireless work over the last couple of months.	

TD Update K.Dwyer requested feedback from the Board as to what they want to hear about from the TD's. K.Dwyer will formulate a template/report to present at each meeting. Template to include: • an idea of the discussions that are taking place amongst the TD's. (ie national team, manual rewrite)	
President Update AWS Mentorship Program • P.Lorenz & S.Lyster met with AWS committee to gather more information around the Mentorship program with implementation during the 2022 season • AWS Report is being finalised and will be socialised with the Board shortly for review. Constitution • Special Resolution – remove the word Special from 7.4a – was not submitted to Fair Trading in time in 2020. Will need to have another Special Resolution at the 2022 AGM.	AGM 2022 Agenda Motion to be revoted
Ordinary Member The Constitution states that One Ordinary Member sits on the Executive Team. • G. McMillan, S.Lyster and J.Shaw to meet to discuss the Ordinary Member on the Executive Team and communicate with N.Rankin. • N.Rankin to email Board with Voting options.	N.Rankin to email Board with Voting
ASAA Representative • A.Hosie has stepped down as ASAA representative on the APSI Board of Directors • The ASAA will meet in October and will discuss and appointment an appropriate member to join the Board.	

Technical Director Remuneration
• N.Rankin seeking Board Approval to remunerate the Technical Directors by way of a one-off operational payment for unpaid work with respect to the National Team Portfolio tasks already worked on. Days being:
    • 4 days pay each for Alpine & Snowboard TD
    • 2 days pay each for Adaptive & Nordic TD
    • 1 Day pay for Telemark TD
Payment to be made from the Discipline Allocations
 	
The Board approves for the Technical Directors to be paid the nominated days, with payment from the Discipline Allocations.
• The Board has requested that going forward, all additional tasks/work is to be submitted to the Board for approval prior to the tasks/work being completed. Additionally, the TD Contracts are to be reviewed over summer.	

Other • J.Shaw has requested that the Board revisit the balance scorecard to address the priorities and who has been allocated to each priority.	To be added to the next meeting.
Next meeting • Meetings to go back to monthly, with the next meeting to be held on Thursday 26th August.	SB to send invite

Meeting closed

Meeting closed at 7.44pm

Action Register

Date	Action	To be Actioned By	Date Due	Completed
29/07	AGM 2022 Agenda Motion to be revoted	SB	Mar 22	
29/07	N.Rankin to email Board with Voting link	NR	29/07	29/07
29/07	Balance scorecard to be added to Aug Meeting agenda	SB	26/08	26/08