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Board of Director Meeting Minutes

Time/Date: 7.00am, Tuesday 18th January 2022

Location: Microsoft Teams

Present

Joshua Himbury, Sarah Lyster, Gemma McMillan, Jenna Shaw, Scott Sanderson, Tina Burford, Kylie Dwyer, Suzanna Brown

Apologies

Secretary

Suzanna Brown

Meeting Open

Meeting was opened at 7.00am

Agenda Items

Agenda Item	Action
<p>GM Recruitment</p> <ul style="list-style-type: none">Limited applications received in initial recruitment drive.Adjustments to be made regarding recruitment of the right candidate, with discussions around wage and flexible workplace options.Targeted social media and use of APSI Internal channelsPolicy to be set around remote working if implemented, potential to offer a Hybrid office environment working both in the Jindabyne office and remotely.GM Wage to be reconsidered – implementation of Performance/bonus structure suggested <p>The Board proposes that the GM Recruitment is reopened via APSI Internal Channels (EDM & Facebook) until 5pm Friday 28 January 2022. The Board further discussed the possibility of having to extend this if the strength and depth required was not received.</p> <p>Board approvals 6 in favour, 0 against.</p>	

<p>GM Wage</p> <ul style="list-style-type: none"> • A wage range was discussed amongst the Board members. <p>The Board proposes that the wage range be approved as discussed.</p> <p>The Board approves 5 in favour, 1 against</p>	
<p>Interview Panel</p> <ul style="list-style-type: none"> • Suggestion of 2 members of the Board being T.Burford and S.Lyster plus 2 external members • Suggestions of either B.Spalding or R.Taylor to be approached to sit on the Interview panel with S.Lyster to contact both to discuss availability <p>Board proposes that T.Burford and S.Lyster plus 2 external members (B.Spalding or R.Taylor based on availability) sit on the Interview Panel</p> <p>Board approves this 6 in favour, 0 against</p>	
<p>President Resignation & Interim President Role</p> <ul style="list-style-type: none"> • P.Lorenz has handed in his resignation as President of the Board of Management. • The Board thanked P.Lorenz for this significant contribution to the organisation in his role over 2 years as APSI President. • Constitution states that the Vice President, J.Himbury, steps into the President role until the AGM after the President steps down. <p>Board proposes that J.Himbury steps into he President role with support from the Executive.</p> <p>Board approves 5 in Favour, 1 abstained</p>	
<p>Current Support Role in Place</p> <ul style="list-style-type: none"> • The Board discussed retaining P.Lorenz in the current support role, <p>Ensuring correct communication is sent to members, the board proposes that P.Lorenz continue in the Support Role, supporting the Office Staff and Technical Directors as well as providing a handover to the new General Manager when the time comes.</p> <p>The Board approves this proposal 6 in favour, 0 against</p>	

Meeting closed

Meeting closed at 8.20am