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Board of Director Meeting Minutes

Time/Date: 5.00pm, Wednesday 6 March 2024

Location: Microsoft Teams

Present

Joshua Himbury, Tim Bland, Daryl Clapton, Sarah Lyster, Gemma McMillan, Chloe Merry, Danny Foster, Ben Jackson, Paul Lorenz, Lisa Ingegneri

Apologies

No apologies recorded.

Secretary

Lisa Ingegneri

Meeting Open

Meeting was opened at 5:04pm

Agenda Items

Agenda Item	Action
Welcome, Acknowledgement of Country, and Apologies <ul style="list-style-type: none">Meeting opened and acknowledgement of country conducted by the President. No apologies recorded.	
Acceptance of Minutes from the previous meeting held on 19 Nov 2023 <p>Proposed by: S. Lyster Seconded by: D. Clapton</p>	
GM Update <ul style="list-style-type: none">The GM presents supporting documents and provides the board with an update on the following:<ul style="list-style-type: none">2024 being the 50th year of APSI and how this will be recognised and celebrated.An update on the Members Services Officer vacancy and hiring process.Office closures and leave schedule.Manual review/rewrite and an update on current work.AWS social media post for International Women's Day	

<p>Banking Signatories</p> <ul style="list-style-type: none"> The Board discuss the current banking signatories and appointments moving forward. <p>The Board moves to remove G. McMillan and N. Rankin from banking signatories on APSI's Westpac account. <i>The Motion is carried, 7 in favour, 0 against.</i></p> <p>The Board moves to appoint D. Clapton as the second signatory on APSI's Westpac account. <i>The Motion is carried, 6 in favour, 0 against, 1 abstaining.</i></p> <p>The Board moves to appoint S. Lyster as the third signatory on APSI's Westpac account. <i>The Motion is carried, 6 in favour, 0 against, 1 abstaining.</i></p>	
<p>2024 Pricing</p> <ul style="list-style-type: none"> The GM presents the proposed pricing model as shared with the Board via email prior to the meeting. The Board discuss the rationality of incremental pricing increases year on year to avoid drastic increases in future. The Board discuss any feedback received from members regarding pricing last year. As the teaching manual will be digital moving forward, it is no longer an income stream. A digital manual will pose significant saving for first-year instructors. All proposed prices will be rounded to the nearest dollar figure. <p>The Board moves that the proposed pricing for courses, rounded to the nearest dollar, be confirmed. <i>The Motion is carried, 7 in favour, 0 against.</i></p> <p>The Board moves that the proposed pricing for exams, rounded to the nearest dollar, be confirmed. <i>The Motion is carried, 6 in favour, 1 against.</i></p>	
<p>ISIA Stamp</p> <ul style="list-style-type: none"> The GM recently reviewed APSI's curriculum and alignment with the ISIA stamp requirements. ISIA stamp holders will be required to attend a training day with APSI each year moving forward to retain their stamp. Current curriculum for Nordic and Telemark does not meet the required hours of training. The Board discuss and consider options to adjust Nordic and Telemark curriculum to realign with ISIA stamp requirements. The Board discuss the potential impact this could have on members. <p>The Board moves to remove the issuance of ISIA stamps in Nordic and Telemark disciplines. <i>The Motion is carried, 7 in favour, 0 against.</i></p>	
<p>ISIA Stamp/Membership</p> <ul style="list-style-type: none"> The Board discuss the need to maintain APSI membership in order to retain ISIA stamp. 	

<ul style="list-style-type: none"> • The Board discuss the option of back paying missed membership fees and the potential impact this could have on those attempting to return to the industry. • An ISIA stamp holder that has let their APSI membership lapse for more than one year will be required to reapply for the ISIA stamp at the current standards and requirements. 	
<p>Trainer Availability Policy</p> <ul style="list-style-type: none"> • The GM suggests introducing a minimum commitment policy in response to difficulty with staffing events. • The Board discuss potential barriers to trainer commitment. • The Board are supportive of this initiative. 	
<p>Interski Budget</p> <ul style="list-style-type: none"> • The GM presents supporting documentation. • The Board discuss the current year-on-year financial contribution to the Interski team and any potential issues this may cause. • Team sizes will be taken into consideration. • The Interski budget will be further discussed at a later meeting. 	
<p>New International Training Organisation</p> <ul style="list-style-type: none"> • The GM provides an update on APSI's relationship with a new International Snowsports Training Organisation. • This organisation has been approved to participate in the APSI RPL program. • Cross-organisation support has been offered by the organisation allowing APSI to send membership invitation to their members. 	
<p>Other Business</p> <ul style="list-style-type: none"> • No other business to discuss. 	
<p>Next Meeting</p> <ul style="list-style-type: none"> • Next meeting not yet scheduled. 	

Meeting closed

Meeting closed at 7:37pm

Action Register

Date	Action	To be Actioned By	Date Due	Completed