



Email: apsi@apsi.net.au

Post: PO Box 131

Jindabyne, NSW 2627

Phone: +61 2 64561255

Board of Directors Skype Meeting Minutes

Friday 11 December 2019

Present

Anthony Hill, Deborah Meehan, Richard Jameson, Kylie Dwyer, Adam Hosie, Dive Burton, Tom Hodges, Zac Zaharias, Richard Hocking

Apologies

None

Secretary

Richard Hocking

Meeting Open

The Chair, A. Hill, declared the meeting open on Wednesday 11 December at 11:00am

Approval of Minutes

D. Meehan requested more detail on the APSI structure item. A.Hill explained that the salary package had not been firmly decided on to allow the APSI the ability to attract an exceptional candidate.

R. Hocking & A. Hill proposed that the minutes of the Board meeting held on 25 October 2019 be adopted.

Motion carried.

Agenda Items

2020 Pricing

- R. Hocking outlined how the APSI's structural expenses and income have changed and the need for prices to be increased. R.Hocking suggested that by raising membership by \$25 the association would be brought back to break even.
- D. Burton suggested that courses should not be subsidised by membership fees
- A. Hosie requested more information on why wages had risen so much
- Pricing to be decided by Feb 25

Board Recruitment

- A.Hill suggested Timeline to start after Japan.
- D. Meehan suggested that profiles should be posted on the website.
- Vote to be confidential

Office Administrator

- R. Hocking described Suzanna's resignation letter.
- Position to be advertised as soon as possible.

Exit Interviews

- A. Hosie summarised results of the exit interviews. Employees feel unsupported by the Board. The board should be more flexible in employment standards and should listen more to its employees, especially the office employees.

GM Recruitment

- As an applicant R.Hocking left the meeting to manage his conflict of interest.

Table of Motions

Motions	Proposed	Result
2020 Pricing to be established by 25 Feb		Approved
Board Recruitment to start after Japan		Approved
Office Administrator position to be advertised as soon as possible		Approved
GM Recruitment		Approved

Table of Action Items

Action Item	Responsible
Analyse variation in wages	R. Hocking
Finalise TD expenses for 2019	TD's
Voting System Testing	R. Hocking
OA	R. Hocking

Agenda items for next Board Meeting

- Pricing for 2020