



Email: apsi@apsi.net.au

Post: PO Box 131

Jindabyne, NSW 2627

Phone: +61 2 64561255

Board of Director Meeting Minutes

11 January 2019

Online meeting via Skype

Present

Anthony Hill, Andrew Rae, Deborah Meehan, Richard Jameson, Adam Federico, Adam Hosie, Dive Burton, Richard Hocking.

Apologies

Zac Zaharias, Tom Hodges

Secretary

Alexia Colville

Meeting Open

The Chair, A. Hill, declared the meeting open at 1:02 P.M.

Approval of Minutes

A. Federico proposed that the minutes of the Board meeting held on December 14 2018 be adopted. Seconded: A. Hill. Motion carried.

- Continue to include table of resolutions in minutes.

Agenda Items

Japan Operations

A. Rae provided the board an update on Japan operations, below is a summary of the main points raised:

- Last year's bill from Hakuba has now been paid
- Lots of courses going on
- A.Rae still following up regarding visas.
- Lift tickets ok, snowsport schools are assisting

Awards and Recognition Program

D. Meehan presented the initial concept document for an APSI awards and recognition program.

- Initial concept is to recognise contribution and excellence in 3 levels: members, employees, whole of APSI and industry

Examples given include:

Member Level:

- Sodergren scholarship.
- Member great mate: build, retain and grow membership. Encourage members to refer/promote APSI.
- Board commendation: geared towards recognising volunteer effort.
- "Macchiato moments": recognition in resort for candidates on course, awarded by trainer per event.

Employee level:

- APSI legend: TD to nominate trainer in their discipline
- APSI Here: Employee nominated by member
- Rookie & trainer of the Year

Organisation/ Industry level:

- Life membership
- Star of Interski. To promote sponsorship. E.g. individual who raises the most sponsorship
- Resort awards. E.g. instructor/ trainer for each resort.

Program requires discussion regarding: criteria, who nominates and how, award, pros/cons, risks, budget etc.

Resort Awards – new event set up by Northern Ski & Snowboard Australia, large awards evening in Canberra in November. Potential opportunity to recognise instructors in conjunction with that event. May also be able to present APSI interschools scholarships.

Board members to email feedback on recognition program to D.Meehan.

Award implementation subcommittee to develop program further to present to Board to be D.Meehan, A.Hosie, A.Rae & A.Federico.

Constitution Review

D.Meehan raised concern that a full new constitution will not be ready to present to members this AGM. A Hill suggested that composition is the priority.

The board reviewed the proposed changes to constitution document sent via email by D.Meehan last week.

The following changes were agreed:

- 15.1(b): Delete the word in writing in clause.
- 14.8: Remove word conclusion of AGM. Director's should stand down prior to election (after reporting on their term).
- 14.1(e): ASAA Representative role should be appointed, not elected.
 - o A.Hosie to notify SSS Directors that Board are looking to change ASAA position.
 - o AHill to forward justification to AHosie for information.
- 14.1(b): Vice-President. Maintain as is, to be existing board member - nominated & voted by Board to make up executive. Cannot be President, GM or Treasurer as they are already on executive. To be re-elected annually post AGM (after formation of new board).
- 14.3: Executive – President, Vice-President, GM, Treasurer, TD Rep.
 - o Too large as this is 5 of 7 board members
 - o Change executive to President, VP, GM & Treasurer
- 12.4(c)/(d): The President to have the casting vote on vote by executive if no majority reached.

- Maximum number of terms. Add clause that there is no maximum number on the number of terms that a board member may serve.
- 34. Proxy votes: Remove word "must not" in 34.1
 - o Proxy vote form needs to be reviewed to ensure form is in line with changes being made.
 - o Remove Proxy form from Constitution. Available on website or from office.
- Given upcoming e-voting, are proxy votes required?
 - o Yes, maintain proxy voting so that there are as many avenues as possible for members to be involved. Will need to ensure members don't e-vote and proxy vote.
- Proxy voting will be allowed in any situation where a member can vote (AGM, SGM)
- 34.2: Revise wording – says "AGM", will need to be any meeting. Leave at 2 business days required.
- 35. Postal Ballots: Include electronic voting, in accordance with Schedule 3 of the Regulation.

AHill to double check current regulation regarding e-voting.

Definition of roles and terms:

- Secretary position / public officer. Maintain two roles and ability to appoint two different people.
- Confusion between secretary, public officer and administrator.
- Remove secretary – change to administrator.
- Public officer maintained, and their role is only to report to fair trading.
- Board of Management to be used, not committee.

Aims in Constiution:

Proposed new aims -

1.1 To promote, develop, co-ordinate and conduct education, training, accreditation and other programs and projects related to snow sport instruction and APSI activities.

1.6 To co-operate with and assist any organisation having objects and purposes similar to those of the APSI in any manner which may further the interests of snow sport instruction or the APSI generally, including liaison, support and collaboration with the ISIA, Interski, IVSS, IVSI and ASAA and other snow sport organisations.

1.9 To promote a greater awareness of the APSI throughout the community, government, international snow sport instruction events, media and corporate sector.

Discussion:

Include – 1.4 & 1.5 from current constitution (raise standards and opportunities for members)

Change 1.5 to - "to maximise their potential", members not individuals

Merge 1.6 and 1.9 – cooperating nationally and internationally. Don't limit by listing individual groups.

Add "promotion" somewhere to 1.6.

A.hill to forward revised document to sub committee before Monday 14 Jan.

Special General Meeting Date.

Needs to be prior to AGM, taking into consideration Interski dates and time required for new constitution to be lodged with fair trading and nominations received prior to AGM. Proposed early March or April.

Implementation of proposed changes to be discussed at next board meeting.

Sodergren Scholarship

Richard H requested permission to apply for scholarship for Alpine Level 4. Board approved, however Richard will abstain from voting on scholarships.

Budget

Initial budget added to teams.

Forecast loss for 2019, without including increased trainer wages.

Will need to consider increasing prices.

Outstanding payment for workcover for 2018 as bills were not received.

30k allowance in budget for Interski expense.

Meeting Close

Next Meeting

The next meeting of the Australian Professional Snowsport Instructors will be held on 25th January 2019 at 1pm via Skype.

Adjournment

There being no further business, the meeting was adjourned by the Chair at 2:40 P.M.

Table of Motions

Motion	Result
Award implementation subcommittee established to develop program further to present to Board to be D.Meehan, A.Hosie, A.Rae & A.Federico.	Passed
R Hocking may apply for Alpine Sodergren & will abstain from voting on scholarship.	Passed

Table of Action Items

Action Item	Responsible
Follow up regarding Japan visas.	A Rae
Email feedback on recognition program to D.Meehan.	All
Notify SSS Directors that Board are looking to change ASAA position.	A Hosie
Forward justification on proposed change to ASAA position to A Hosie for information.	A Hill
Check current regulation regarding e-voting.	A Hill
Forward revised constitution document to subcommittee before Monday 14 Jan.	A Hill