



Email: [apsi@apsi.net.au](mailto:apsi@apsi.net.au)

Post: PO Box 131

Jindabyne, NSW 2627

Phone: +61 2 64561255

## Advancing Women in Snowsports Committee Meeting Minutes

**Time/Date:** 31<sup>st</sup> of May

**Location:** Zoom

**Present:** Angela Pope, Bobbi Kelly, Jane Scheer, Shauna Rigby.

**Apologies:** Chloe Gaffey

**Secretary:** Shauna Rigby

### Meeting Open

Meeting was opened at 5:30pm AEST

### Agenda Items

Agenda Item	Action
<b>Acceptance of Minutes from the previous meeting held on 3<sup>rd</sup> May</b> Proposed by: Angela Pope Seconded by: Bobbi Kelly	
<b>Update from Chair A.Pope</b> <ul style="list-style-type: none"><li>• Welcome and Apologies.</li><li>• Update of Approved 2021 Action Plan with some exceptions with 2 items by the board, see Below.</li><li>• All Proposed Actions were supported and positively received by the Board.</li><li>• Looking forward to the season ahead and excited for AWS initiatives this season.</li><li>• Emailed Female Trainers and had 2 on uptake for involvement. Will follow up during TC Female Session.</li></ul>	
<b>Unconscious Gender Bias Presentation- B.Kelly</b> <ul style="list-style-type: none"><li>• Due to the recent Covid outbreak, everything has been moved online</li><li>• Presentation will also move online with collaboration from Alpine TC member J.Crompton - Max 20 mins during staff induction</li><li>• Presentation will now be offered to all Members during an Apre Session.</li></ul>	

<ul style="list-style-type: none"> <li>Excited for the content and reception from Staff.</li> </ul>	
<p><b>Mentorship Program- Update from J. Scheer</b></p> <ul style="list-style-type: none"> <li>Mentorship program will be developed in collaboration with Board members P.Lorenz and S.Lyster during 2021 season.</li> <li>J.Scheer and A.Pope met with P.Lorenz and S.Lyster to discuss the MP and had an in-depth discussion on the detail required.</li> <li>Work will commence this season to have full approval and structure in place for the 2022 Season</li> </ul>	
<p><b>AWS Action Plan Approvals- A.Pope</b></p> <p><b>Female Trainer Meeting at Trainers Coordination - Approved</b></p> <ul style="list-style-type: none"> <li>AWS Coordinate with TD's &amp; Office Staff to be sure that it runs outside of staff training.</li> <li>Looking at 7:30-8pm on the Thursday 10<sup>th</sup> of June. Will co-ordinate with GM to communicate with staff. A. Pope to organise.</li> </ul> <p><b>Manual Inclusion – Approved</b></p> <ul style="list-style-type: none"> <li>TBC to what extent (cost and contribution) as the decision of the overall direction and process of the manual is still in progress. AWS will involve other female trainers both inhouse and staff to collaborate during the above TC meeting.</li> </ul> <p><b>Women's Professional Development Clinic's – Approved</b></p> <ul style="list-style-type: none"> <li>Clinics need to run parallel with other events to give opportunities to all genders to participate.</li> <li>Clinic must meet minimum numbers.</li> <li>Professional development days will run on the basis that ASAA resorts are able accommodate.</li> <li>Such events will be marked as a 'Trial' for 2021.</li> <li>Need to procure female trainers. Also touch base with KD as to potential female SB Womens clinic.</li> <li>Future could also potentially look at Race Clinics too.</li> </ul> <p><b>AWS Website – Approved (already in motion)</b></p> <ul style="list-style-type: none"> <li>Work with the office staff to add content as required</li> </ul> <p><b>Social Media / Marketing Plan – Approved</b></p> <ul style="list-style-type: none"> <li>Please provide a summary of the content to GM by end of week for approval.</li> </ul> <p><b>Appe's Session – Approved</b></p> <ul style="list-style-type: none"> <li>Please provide session summary to GM by end of week.</li> <li>Please clarify the number of sessions to be run to be approved by GM</li> </ul> <p><b>Trial Mentorship Program – In Progress</b></p> <ul style="list-style-type: none"> <li>As mentioned above</li> </ul> <p><b>Unconscious Bias Presentation at Trainers Coordination – Approved</b></p> <ul style="list-style-type: none"> <li>Half-day wage approved for the prep, presentation and evaluation</li> <li>20-30 minute presentation, dependant on schedule for the TC</li> <li>Communication to go through the TD's and GM.</li> </ul>	
<p><b>Social Media Plan- A.Pope in Lieu of C.Gaffey</b></p> <ul style="list-style-type: none"> <li>Figure out details and content ideas by the end of the week.</li> <li>Ideas for content</li> <li>Member profiles?</li> <li>Shauna to send out package to potential interviewees.</li> <li>Interview package to go out to as many potential interviews as possible. Content could be posted to Facebook and or Instagram.</li> <li>Profile spotlights will be Female but potentially for APSI to adopt a member Profile open to all genders. Could be utilised over the Summer as potential content.?</li> </ul>	<p>All Members to update Google sheets by end of week starting 31<sup>st</sup> May.</p> <p>S.Rigby to forward template for interview package.</p>

<b>Apr Session ideas- Open discussion</b> <ul style="list-style-type: none"> <li>• Coaching panel?</li> <li>• What will membership find beneficial?</li> </ul>	
--	--

## Meeting closed

Meeting closed at 6:36pm

## Next Meeting

Next Committee meeting to held on 21<sup>st</sup> of June at 5pm.

## Action Register

Date	Action	To be Actioned By	Date Due	Completed
1/2	Draft Social Media Marketing Plan	C.Gaffey	1st May	Completed
1/2	Unconscious gender bias TC presentation	B.Kelly	1st March	Completed
1/2	Report to the Board	A.Pope	1st of June	In progress
5/4	A.Pope to Schedule new date when AWS & G.Leel can meet	A.Pope	June/July 2021	TBC
3/5	AWS members can list potential women to spot-light.	AWS	31 <sup>st</sup> May	In Progress
3/5	Interview package completion	C. Gaffey	31 <sup>st</sup> May	Completed
3/5	Reach out to Female APSI Trainer staff for input.	A.Pope	31 <sup>st</sup> May	Completed
31/5	All Members to update Google sheets by end of week starting 31 <sup>st</sup> May.	AWS	4 <sup>th</sup> June	
31/5	S.Rigby to forward template for interview package.	S.Rigby	4 <sup>th</sup> June	